

ODISHA STATE COOPERATIVE MARKETING FEDERATION LTD.
(MARKFED, ODISHA)
OLD STATION ROAD, BHUBANESWAR-751 006

Tel: 2310626, Fax: (0674) 2311149,
 E. Mail: odishamarkfed@gmail.com, markfert@rediffmail.com
 Website: www.odishamarkfed.nic.in

F/MLSC/185/2013-14/20-21/P-11

Tender Notice No. 2454

Date: 03.07.2025

TENDER CALL NOTICE

MARKFED invites sealed Tenders under Two bid system from Insurance Companies registered with IRDA having valid certificate for insurance coverage of Rs.60.00 (Sixty Crore) (Rs.50.00 Crore own stock & Rs.10.00 crore warehouse stock held in Trust)) Fertilizers stock stored at different godowns of MARKFED located through-out the State against the risk of Fire & allied perils, Earthquake, STFI, Terrorism cover, Burglary, House breaking & theft and Fidelity guarantee. The bidders are required to submit the premium rates separately for each item as per terms and conditions of **Floater Declaration Policy**. The duly filled in bid documents should reach at this office by 01.00 PM on 07-07-2025. The Technical bid will be opened on 07-07-2025 at 03.30 P.M & Financial bid of eligible technical bidder will be opened on 07-07-2025 at 04:00 P.M.

For details, please visit **Government of Odisha Tender website** (www.odisha.gov.in) or MARKFED web-site (www.markfedodisha.nic.in).


Managing Director

Signature of the tenderer .

TENDER DOCUMENT

ODISHA STATE CO-OPERATIVE
MARKETING FEDERATION LTD.
(MARKFED – ODISHA)
BHUBANESWAR
At- Old Station Road,

Dist: - Khurda (Odisha), Pin-751006

Tel: 2310626, Fax: (0674) 2311149,

E. Mail: odishamarkfed@gmail.com, markfert@rediffmail.com

Website: www.odishamarkfed.nic.in



Tender Notice, Detail Tender Call Notice (DTCN) for insurance coverage of fertilizers stocks stored at different godowns of MARKFED during 2025-26.

Tender paper cost: Rs. 1,000.00 (Rupees one thousand only)

(Those who download the tender document from govt. of odisha tender

/ Markfed Website should enclose a DD for Rs.1,000.00 towards cost of tender .

A handwritten signature in black ink, located at the bottom left of the page.

Signature of the tenderer .

ODISHA STATE COOPERATIVE MARKETING FEDERATION LTD.
(MARKFED, ODISHA)
OLD STATION ROAD, BHUBANESWAR-751 006

TENDER DOCUMENT

The Managing Director, MARKFED invites sealed Tenders from reputed IRDA licensed insurance companies for insurance coverage of fertilizers stocks stored at different godowns across the state of Odisha of MARKFED during 2025-26

(13.07.2025 to 12.07.2026)

- (a) Period of issue/sale of Tender Document from 04-07-2025 to 07-07-2025 within office hours on working day of MARKFED.
- (b) Last Date and time for submission of Sealed Tender Document is on 07-07-2025 (up to 01.00 PM)

Tender papers duly filled in all respects with sealed cover superscribed 'TENDER FOR INSURANCE OF FERTILIZER STOCK' must be dropped in the Tender box kept in Fertilizer Section, MARKFED in all working days within office hours latest by 08-07-2025 (up to 05.00 PM). Tenders submitted by any other mode will not be accepted & rejected summarily. The Bid document should reach the Office of the undersigned within the scheduled period or otherwise it will be treated as non-responsive Bid and shall not be opened for consideration by the tender opening Committee.

(c) **Opening of Bids.**

(i) Technical Bid on

: 07-07-2025 at 03.30 P.M.

(ii) Financial Bids of eligible Technical Bidders on : 07-07-2025 at 04.00 P.M.



Signature of the tenderer .

BIDDER'S COVERING LETTER

(In the Office Letter Pad of the Tenderer / bidder)

To,

The Managing Director ,
MARKFED-Odisha,
Old-Station Road, Bhubaneswar -6.

Ref: Tender no: -----

Dear Sir,

Having examined the conditions of contract and specifications for undertaking various insurance coverage required by the MARKFED for the Financial year 2025-26 (13.07.2025 to 12.07.2026), including the Technical qualification, General Bid condition and Price Bid (schedule of rate) etc, the receipt of which is hereby duly acknowledged & confirmed. We the undersigned offer to execute the work shown in the scope of work and jurisdiction of contract as well as schedule of prices attached herewith and made part of this.

I _____ (Name & Designation of Authorized signatory) of the _____ (Name of the Company), am pleased to offer our Bid containing both Technical Bid as well as the Price Bid (Schedule of Rates) with a view to undertake & execute the whole range of Insurance Policies, sought for by the MARKFED against various perils and in conformity with the said Bid Document, for which we undertake to provide the desired insurance coverage to the MARKFED at the Premium quoted by us in the Price Bid (Schedule of Rates).

We confirm and declare that we are licensed by the Insurance Regulatory Development Authority (IRDA) for the purpose of doing the General Insurance Business.



Signature of the tenderer .

We undertake that, if our bid is accepted, we shall execute the work in accordance with specifications, time limits and terms & conditions stipulated in the tender documents.

We agree to abide by this bid from the date of bid opening and it shall remain binding upon us and may be accepted at any time before the expiry of policy period.

Until a formal agreement is prepared and executed, this bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

Bid submitted by us is properly prepared and sealed so as to prevent any subsequent alteration or replacement. Along with the bid, I / we have submitted Rs.1,000.00 towards cost of tender paper.

Dated this Day of (the month and year)

Signature of Authorized Signatory

In capacity of

Duly authorized to sign the bid for and on behalf of.....

The cost of bid document: Rs.1,000/- (Rupees. One thousand)

Crossed D.D. no. dated Drawn on bank:
.....



Signature of the tenderer .

SCOPE OF WORK AND GENERAL INSTRUCTION TO BIDDER:

1.1. Service:-

MARKFED – ODISHA requires the services of reputed registered, well established and financially sound insurance Companies licensed by IRDA for insurance coverage of **Rs.60.00** (Sixty Crore) (Rs.50.00 Crore own stock & Rs.10.00 crore warehouse stock(Goods Held in Trust) Fertilizers stock stored at different godowns of MARKFED located through-out the State of Odisha against the risk of Standard Fire & Special Perils, Earthquake, STFI, Terrorism cover, Burglary& House breaking including RSMD & Theft extension and Fidelity guarantee . The bidders are required to submit the premium rates separately for each item as per terms and conditions of Floater Declaration Policy.

1.2. Period of Contract:

Under normal circumstances the contract for insurance coverage of Fertilizers stock stored at different godowns of MARKFED located through-out the State shall be valid for a period of one year from the date of remittance of premium or after the expiry of the existing Policies for a period of one year and it will be entirely at the discretion of The Managing Director, MARKFED-Odisha. The period of the contract can be further extended beyond the aforesaid period as per the requirement of MARKFED.

It may be noted that MARKFED has engaged M/s SAFERISK INSURANCE BROKERS Pvt. Ltd as their sole mandated Insurance Broker / Consultant. The Broker/Consultant shall assist MARKFED on Pre-Placement, Placement & Post-Placement activities of all the Insurance Policies as stated above.



Signature of the tenderer .

2. INSTRUCTIONS TO BIDDERS:

2.1 Minimum eligibility conditions

Bidders should be efficient enough to cover the insurance risks-

Details of Insurance Risks to be covered.

Sl. No	Name & Type of policy	Brief description of Risk(s)	Total Sum to be Insured
1	Standard Fire & special perils	Fertilizer stock stored in godowns at various locations of MARKFED in the State on Floater Declaration basis.	Rs. 60.00 crore
2	Earthquake	-do-	-do-
3	STFI (Storm, Tempest, Flood, Inundation, Hurricane, Cyclone and Tornado)	-do-	-do-
4	Terrorism cover	-do-	-do-
5	Burglary and House breaking with Theft & RSMD extension.	-do-	-do-
6	Fidelity guarantee	Infidelity of employee.	Rs. 5.00 cr.

2.2. The period of Insurance coverage for the financial year 2025-26 i.e for the period commencing from 13th July 2025 to 12th July 2026.

2.3. The bids are to be submitted in two parts :-

Part – I Containing “Technical Bid”

Part – II Containing “Price Bid”

2.4. Therefore, the BIDDER shall have to submit their “Technical Bid” and “Price Bid” separately. The Insurer should have the followings

- Be an Indian company / firm financially sound, engaged in providing for insurance coverage of Fertilizers stocks stored at different godowns of MARKFED situated throughout the State of Odisha (List of godowns enclosed).



Signature of the tenderer .

- b. An experienced insurance Company having good track record and client satisfaction of insurance coverage of Fertilizers stocks stored at different godowns.
- c. Copy of the Goods & Service Tax (GST) Registration Certificate;
- d. Undertaking regarding blacklisting or otherwise. (A prescribed format to be enclosed).

2.5. Cost of bidding :-

The bidders shall bear all costs associated with the preparation and submission of the bid. MARKFED-Odisha in no case will be responsible for these costs regardless of the conduct or outcome of the bidding process.

3. Bid Evaluation Criteria

The BIDDER will have to qualify in the Technical Bid for being eligible to participate in the Price Bid. BIDDER must fulfill all the eligibility criteria as prescribed in Technical Bid and furnish the required documents / information.

The Price Bids would be evaluated based on the lowest total premium quoted for the insurance policies. In case of same rate of premium quoted by more than one bidder it will be decided by public lottery. However, the decision of the Managing Director, MARKFED will be final and binding on both the parties.

4. One Bid per BIDDER/(INSURER)

One Insurance Company is expected to submit only one Bid and in the event of receipt of multiple Bids from one insurance company, Lowest of them (Price Bid) will be considered.

5. Bidding Document :

5.1 Contents of Bidding Documents

The BIDDERS are expected to go through the instructions, terms & conditions, forms and the specifications contained in the bidding documents. The bidding documents for invitation for Bids together with all its attachments shall be considered to have been read, understood & accepted by the BIDDERS. Failure of the BIDDER in furnishing any information ought to be furnished in the bidding document may render the Bid liable for rejection.



Signature of the tenderer .

5.2 Clarification of Bidding Document

Any prospective BIDDER desirous of seeking any clarification with regard to the contents of the bidding documents may contact MARKFED office (Development Officer / Manager (Input) Tel. No. **7008805051**, Fertilizer section, MARKFED) or Mr. Ritesh Pattanaik, Vice President, SAFERISK Insurance Brokers, Mobile No. **9608833133** from 10.00 A.M to 5.00 P.M on any working day before **06-07-2025** or via E Mail from markfert@rediffmail.com, ritesh.pattanaik@saferisk.in. No further clarifications shall be entertained after the date & time specified above.

The BIDDER may note that no change / modification in the bid would be entertained after the submission of Bids.

6. Preparation of Bid :

6.1 Documents comprising Bid

The Bid prepared by the BIDDER shall comprise of the following:-

6.1.1 Technical Bid

Technical Bid should contain all the documents mentioned against each item in Format - I & Format - I (a) in tender documents and also available on the website (www.odisha.gov.in) and MARKFED web-site (www.markfedodisha.in).

6.1.2 Price Bid

Prices must be filled in the prescribed format as attached as Format-II above. Price quoted should be excluding GST. GST rate should also be clearly mentioned.

GST shall be paid extra at applicable rates as prevailing on the date of remittance of Premium as per GST law, the BIDDER is required to correctly and timely disclose/upload the details of output supplies to MARKFED as per GST rules in his GST return. Non-compliance would result to mismatching of claims & denial of input tax credit to MARKFED. Notwithstanding anything contained in agreement / contract, in case of such default by the BIDDER, the amount of input tax credit to MARKFED along with interest and penalty shall be to the account of the BIDDER.

Rates quoted by the BIDDER, shall remain firm, fixed & valid until the completion of the contract or expiry of the policy period, and will not be subjected to any variation on any account, whatsoever. For any addition/deletion of coverage to be taken during the contract / Policy period, proportionate premium shall be paid at the same rate on pro-rata basis.



Signature of the tenderer .

The BIDDER shall ensure that the premium is quoted by them both in figures as well as in words, and there is no discrepancy or variation between them and, in case of any discrepancy or variation between them, the lowest of the two amounts will be considered as the valid amount.

6.2 Conditional Bid

Conditional bids will not be entertained and will be summarily rejected.

6.3 Bid Currency

BIDDERS should submit their Price Bid only in Indian rupees (INR).

6.4 Bid Validity

All the BIDDERS shall keep their bids valid for a period of 60 days from the date of opening of Price Bids, and the Bid, valid for a shorter period would be liable to be rejected as non-responsive.

6.5 Zero Deviation

The BIDDER should note that this is a Zero Deviation Bid and the Bids submitted by them should be based on terms & conditions indicated in the tender document.

6.6 Format of Financial Credentials of Insurers

Sl.No	Particulars	(Amounts in Crore Rupees)		
		2021-22	2022-23	2023-24
1	Gross Written Premium			
2	Market Share (in %)			
3	Net Worth			
4	Profit Before Tax			

Financial Bid- The format as prescribed in Format – II may be referred.

6.7 Payment against claims

The insurer shall ensure settlement of claim within the timeline as appended below.

Claim Amount	Time line for settlement
Upto Rs.5.00 lakh	10 days
Above Rs. 5.00 lakh and upto Rs.10.00 lakh	15 days
Above Rs.10.00 lakh and upto Rs.50.00 lakh	20 days
Above 50 lakh	30 days



Signature of the tenderer .

7. The Bid documents for this Bid is available in the office of MARKFED, Odisha on payment of **Rs.1,000/-(non-refundable)**. The same shall also be downloaded from Govt. website (www.coopodisha.in) and MARKFED website www.markfedodisha.in. The Bid document to be downloaded will be accompanied with D.D of Rs.1,000/- in favour of MARKFED, Odisha payable at Bhubaneswar on any Nationalized bank.

7.1 If any BIDDER submits any false/forged information/document or if any BIDDER backs out from its offer or alerts / modifies his bid after expiry of the time and date of submission of bids, the same will not be considered and their bid would be summarily rejected and MARKFED reserves the right to debar the BIDDER from participating in similar bids for the next two years. Further MARKFED may inform IRDA in such eventually for taking appropriate action by them against such defaulting insurance company.

7.2 In case the date of opening of bid is subsequently declared as holiday, the bid will be opened on the next working day at the appointed time.

8. Deadline for submission of Bids

No bid will be received / accepted after the expiry of the prescribed date and time for submission of the bids. Bids received, if any, by the MARKFED after expiry of the deadline/extended deadline for submission will be returned unopened to the bidder.

8.1 Managing Director may at his discretion extend deadline for submission of bids through the issuance of a corrigendum for the reasons mentioned there in, in which case all rights and obligations of MARKFED and the bidder previously subject to the deadlines shall thereafter be subject to the new deadline as extended.

8.2 The responsibility for submission for the bid in time shall rest with the bidder.

8.3 E-mail/FAX/Other mode of offers will be treated as defective, invalid and rejected. Only detailed complete bids received in proper mode prior to the closing time and date of the bids will be taken as valid.

9. Modification & Withdrawal of Bids

No bid would be permitted either to be modified or withdrawn after the expiry of the date and time for submission of bids or allowed to be withdrawn during the intermittent period between the date & time for submission of bids and expiry of the bid validity period as specified in the bidding document. Such bid will be rejected besides action shall be taken against the BIDDER.



Signature of the tenderer .

10. Opening & Evaluation of Bids:

10.1 Process of Opening & Evaluation

In case of exceptional & adverse situations, the Bids shall be opened in virtual mode in presence of Committee Members of MARKFED, representatives of appointed Broker M/s SAFERISK & authorized officials of bidding insurers.

Technical Bids of all the BIDDERS shall be opened on the specified date and time mentioned in the Tender Notice. BIDDER's authorized representatives may remain present during opening of the Bids. The Authorized Representative has to submit an authorization letter along with i-card in the prescribed format before the committee.

After Technical Bids are evaluated as per terms & conditions of Bid documents, Price Bids of only those BIDDERS, who fulfill the prescribed technical criteria as per Clause No.4 above and have submitted required documents as mentioned, would only be opened on the date and time notified for that purpose. The Price Bids of the BIDDERS not found to be technically qualified, would not be opened.

10.2 Examination of Bids and Determination of Responsiveness

Prior to the detailed evaluation of Bids, MARKFED will determine whether the Bids are substantially responsive to the requirements of the bidding document. Any Bid submitted by a BIDDER if considered as non-responsive may be rejected if material deviations are observed.

10.3 Further evaluation of Stage : Technical Bid

- (a) MARKFED shall evaluate the technical bids to determine whether they are complete, whether the required documents as asked for have been submitted and whether the technical bid is generally in order as per the qualifying condition of the tender.
- (b) MARKFED if necessary, may ask the tenderer for any specific clarification relating to qualifying document/condition or may seek for the missing document(s) within the specified time.
- (c) MARKFED has the prerogative to waive any minor infirmity or non-conformity or irregularity like spelling mistake(s), signature missing on any page which does not constitute a material deviation.
- (d) The tenderer has the option to respond or not to respond to these queries.
- (e) The response of the BIDDER shall be in written & no change in price or substance of the tender as sought, shall be offered or permitted.



Signature of the tenderer .

11 Adherence of confidentiality

Any effort by any BIDDER to influence the MARKFED's bidding process or the award decisions, in any manner, shall render the Bid submitted by such BIDDER liable for rejection.

11.1 It is reiterated that any effort on the part of any BIDDER to influence the MARKFED either in the matter of comparison or evaluation of bids or the award of contract, may render the Bid submitted by such BIDDER liable for rejection.

12 Award of Insurance Contract

Subject to Clauses MARKFED shall award the contract of its insurance programme to the successful BIDDER, who's Technical Bid has been found to be substantially responsive and the Price bid determined as the **Lowest**. The successful BIDDER will have to sign all the pages of tender document before award of work.

MARKFED reserves the right either to accept or to reject any of the Bids, at any time prior to the award of contract, without assigning any reason whatsoever, and shall not incur any liability to the affected BIDDER(s).

12.1 Notification of Award

Prior to the expiry of the bid validity period, MARKFED would notify the successful BIDDER in writing that his / her bid has been accepted. The notification of award of contract will constitute the formation of the contract.

12.2 Signing of Service Level Agreement (SLA)

After the award of Contract by MARKFED the successful BIDDER shall enter into and sign a Service Level Agreement (SLA) with MARKFED giving complete details of the service parameters agreed by them, within a period of 15 (fifteen) days from the date of receipt of communication of the award of contract from MARKFED.

12.3 Sum Insured

MARKFED may, at its sole discretion, increase or decrease the initial sum to be insured depending on its actual requirement and the amount of insurance premium payable for various insurance policies would get increased or decreased accordingly.

13. Miscellaneous Provisions

- a. BIDDER shall quote for entire range insurance policies item wise sought by MARKFED.



Signature of the tenderer.

- b. In case of any dispute regarding the evaluation of bids or the award of insurance work of MARKFED the decision of the Managing Director, MARKFED shall be final and binding of all concerned.
- c. In respect of floater declaration policy of stock, cover is taken on estimated value of stocks as shown in the bid document.
- d. The BIDDER shall keep the policies in force for 12 months (1 year) i.e from 13th July 2025 to 12th July 2026 both days inclusive midnight to midnight and the same shall not be allowed to be cancelled during the currency of the policy period.
- e. The BIDDER, if found successful and thus selected, will have to sign a contract agreement in the prescribed proforma.

14. **Claim Experience**

Sl.No	Particulars	Gross Written Premium in INR	Claim Details
1	2020-21	11,95,782.50	NIL
2	2021-22	7,91,190.00	NIL
3	2022-23	4,76,130.00	NIL
4	2023-24	4,21,555.00	NIL
5	2024-25	4,23,643.00	NIL

15. **Annulment of the Award:**

14.1 Failure of the successful bidder to comply with any of the requirements shall constitute sufficient ground for the annulment of award in which event the Managing Director, MARKFED may make the award to any other bidder at the discretion of the MARKFED or call for new bids.

14.2 MARKFED reserves the right to **blacklist a bidder** for a suitable period in case he fails to honor his bid without sufficient grounds.

-----XXXXXXXXXXXX-----



Signature of the tenderer .

Technical Bid.**Format-I**

Sl. No	Particulars		
1	BIDDER Name :		
2	Registered or Corporate Office Address :		
3	Year of Incorporation:		
4	Number of year in operation :		
5	Address for communication (if not same as in 2 above) :		
6	Telephone Numbers :		
7	Fax No.		
8	E-mail Address for communication :		
9	Name of Contact Person :		
10	His/her Mobile Number :		
11	Registration with IRDA	No. _____ Date. _____ Valid upto :	Scanned copy of document evidencing renewal
12	Net Worth as on 31.03.2023	Rs. _____ Crore	Scanned copy of relevant page of Annual Report
	Gross Written Premium on 31.03.2024	Rs. _____ Crore	Scanned copy duly signed
	Market Share (in %) as on 31.03.2024	_____ %	Copy of IRDA report to be attached
	Profit Before Tax as on 31.03.2023	Rs. _____ Crore	Scanned copy of relevant page of Annual Report



Signature of the tenderer .

13	Copy of power of Attorney/authorization by appropriate competent Authority of the Company to sign the Bid document as required under eligibility criteria Format -I(a).		Scanned copy duly signed
	Name of insured (PSUs or Pvt Company), whom BIDDER has given one Insurance Cover of at least Rs.60.00 crore in each year during Last 2 years.		Scanned copy of Insurance policies issued to clients for the relevant years
	2021-22: Client Name. _____ Sum Insured _____	Rs. _____ Period: _____	Lakh
	2022-23: Client Name. _____ Sum Insured _____	Rs. _____ Period: _____	Lakh
14	Confirm whether quoted for all the policies as per terms & conditions of tender documents and in accordance with IRDA Guidelines.	Yes / No	
	Letter of Authorization for attending BID opening Declaration-Annexure 1, Declaration-Annexure-2 & 3		Scanned copy duly signed
	Confirm integrity pact duly signed		Scanned copy duly signed
15	Acceptance of all terms and conditions of the tender documents in Format-II		Scanned copy of Format -II duly signed by authorized signatory



Signature of the tenderer .

Technical Bid

Format I(a)

Technical Bid should cover the **eligibility criteria** mentioned in the document under general terms & conditions.

- a. The BIDDERS should have been in general insurance business for more than five years on the date of opening of bid and is licensed by IRDA – copies of certificate in that regard to be furnished.
- b. The BIDDER should have minimum Net worth of Rs.250.00 crore as on 31.03.2023 – copy of document to be attached.
- c. The BIDDER should have given the insurance cover of sum insured of at least Rs.60.00 crore to at least one company or public sector undertaking in each year during 2021-22 , 2022-23 & 2023-24
- d. BIDDER should have valid GST registration number – document to be furnished.
- e. BIDDER should submit the signed integrity pact as per format attached duly signed by authorized signatory.
- f. BIDDER should furnish a covering letter in prescribed format attached for acceptance of all terms & conditions of tender documents, pre contracts integrity Pact etc.

Place : _____

Date : _____



Company Seal & signature

Name: _____ Designation: _____

Mobile No. _____

Signature of the tenderer .

Financial Bid

Format-II

- a. The BIDDER is to quote rate for all policies. Bids with partial quotes i.e not quoting rates for all the policies will be **summarily rejected**.
- b. The BIDDER to quote the premium rates separately for each item mentioned here along with other terms & condition of floater declaration policy.
- c. Details of Insurance Premium Rate quoted.

Price Bid Format			
Proposer/Owner's Name	ODISHA STATE COOPERATIVE MARKETING FEDERATION Ltd.		
Address	Old Station Road, Bhubaneswar - 751006		
Risk Location	Various Places in the state of Odisha as per respective Annexure Published in the Tender		
Occupancy	Storage of Fertilizers		
Description of Cover	Sum Insured	Net Rate	Premium
SFSP	60,00,00,000.00		
STFI	60,00,00,000.00		
Earthquake	60,00,00,000.00		
Terrorism	60,00,00,000.00		
Floater Extra			
Net Premium			
GST			
Payable		18%	
Excess / Deductible applicable	As per guideline		
Description of Cover	Sum Insured	Net Rate	Premium
Burglary & Housebreaking for Stocks RSMD + Theft extension	60,00,00,000.00		
Excess / Deductible applicable			
Net Premium			
GST			
Payable		18%	
Excess / Deductible applicable	1% of claim amount subject to minimum of Rs. 2,500/-		
Description of Cover	Total amount of Guarantee	Net Rate	Premium
Fidelity Guarantee for 80 employees (Limit per employee : 1 Cr)	5,00,00,000.00		
Net Premium			
GST			
Payable		18%	



Signature of the tenderer .

Add ons

For SFSP

- A) Removal of Debris up to 2% of Claim Amount
- B) Architect fees upto 3% of claim amount
- C) Public Authorities Clause
- D) Goods Held in Trust Clause
- E) 72 Hours Clause
- F) Nominated Adjusters Clause
- G) Designation of Property Clause

For Burglary & Housebreaking Policy

- H) Theft & RSMD Clause for Burglary & House breaking Policy

**Seal & Signature &
Seal of the bidder with Date.**

Name:-----

Designation:-----

Mobile No.-----



Signature of the tenderer .

Annexure- 1

LETTER OF AUTHORIZATION FOR ATTENDING BID OPENING

Tender No: _____ Dated: _____

To

The Managing Director ,
MARKFED-Odisha,
Old-Station Road,Bhubaneswar -6.

Subject: Authorization for attending bid opening on _____ (date) in
providing insurance coverage for fertilizer stocks stored in different
godowns of MARKFED.

Dear Sir,

The following person is hereby authorized to attend the bid opening for the
tender mentioned above on behalf of (Bidder) is given
below.

Name Specimen Signature of Officer authorized to sign the bid documents on
behalf of the bidder.

1. (Specimen Signature of the Authorized person)
Name:

The signature of Sri _____ is attested.

(Seal & Signature of the bidder)

Note:-

1. Only one representative shall be allowed.
2. Permission for entry to the hall where bids are opened may be refused in case
authorization as prescribed above is not produced.



Signature of the tenderer .

Annexure- 2.

DECLARATION

1. I,Son / Daughter
/ Wife of Shri aged
about.....Proprietor/ Partner / Director/ authorized signatory of the
bidder company / firm, mentioned above, am competent to sign this declaration and
execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender
and undertake to abide by them.

3. The information / documents furnished along with the above application are true
and authentic to the best of my knowledge and belief. I / we, am / are well aware of the
fact that furnishing of any false information / fabricated document would lead to rejection
of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Full Name:

Seal:

Date:

Place:



Signature of the tenderer .

Annexure-3CERTIFICATE OF DECLARATION

I _____ Son/ Daughter of _____ /
W/O _____ AT / P.O. _____ Dist: _____ here
by confirm and declare that my/our firm/company M/S _____
is not **Blacklisted /delisted** or debarred or on Holiday list with any company of private
/Public Ltd. of Government Company/Govt. Deptt. from participating in the tender.

In case at any stage, it is found that the information given by me is false /
incorrect, MARKFED-Odisha shall have the absolute right to take any action as deemed
fit/without any prior intimation to me.

Sign:

For and on behalf of the Bidder

Name : _____

Seal:



Signature of the tenderer .

DRAFT CONTRACT AGREEMENT**CONTRACT AGREEMENT****General**

This contract Agreement (hereinafter called the integrity Pact) is made on _____ day of the month of _____ between on one hand, the Odisha State Co-operative Marketing Federation Ltd (MARKFED - Odisha), Old station road, Bhubaneswar-6 represented by its Managing Director (hereinafter called the "MARKFED" which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First part

M/s _____ represented by Sri _____, (Name of the authorized signatory) (hereinafter called BIDDER which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the MARKFED proposes to appoint Insurance company (s)M/s. _____ (BIDDER) to provide insurance coverage for depositors stock and MARKFED assets etc. at various locations and the BIDDER is willing to provide the insurance coverage as per work order issued and the terms and conditions of the tender of MARKFED.

WHEREAS the BIDDER is a public Ltd. company / Government undertaking constituted in accordance with the relevant law in the matter and the MARKFED is a State level Cooperative organization governed under OCS Act & Rules.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence / prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to enabling the MARKFED to obtain the desired said work at a competitive price with conformity with the defined specifications by avoiding the high cost in the interest of the farmers of the State.



Signature of the tenderer .

The parties hereto hereby agree to enter into this integrity Pact and agree as follows.

Declaration

1. Commitment of the MARKFED
 - 1.1 MARKFED undertakes that no official of the MARKFED connected directly or indirectly with the contract will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, Bid evaluation contracting or implementation process related to contract.
 - 1.2 MARKFED will, during pre contract stage, treats all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDERS in comparison to other BIDDERS.
 - 1.3 All the officials of the MARKFED will report to the appropriate authority any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case of any such preceding misconduct on the part of such officials is reported by the BIDDER to the MARKFED with full and verifiable facts and the same is prima facie found to be correct by the MARKFED, necessary disciplinary proceedings or any other action as deemed fit, including criminal proceedings may be intimated by the MARKFED and such a person shall be debarred from further dealings related to contract process. In such a case while an enquiry is being conducted by the MARKFED the proceeding under the contract could not be stalled.

3. Commitment of BIDDERS

The BIDDER commits itself to take all the measure necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre contract or post contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following.



Signature of the tenderer .

- 3.1 The BIDDER will not offer directly or through intermediaries, any bribe, gift, consideration. Reward, favour, any materials or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the MARKFED connected directly or indirectly with the bidding process or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contacting and implementation of the contract.
- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly any bribe, gift, consideration, reward, favour any material or immaterial benefit or other advantage, commission, fees ,brokerage or inducement to any official of the MARKFED for otherwise in procuring contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the MARKFED for showing or forbearing to show or disfavor to any person in relation to the contract or any other contract with the MARKFED.
- 3.3 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payment he has made, is committed to or intends to make to officials of the MARKFED or their family members, against, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 3.4 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.5 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.6 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the MARKFED as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.7 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.8 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.



Signature of the tenderer .

- 3.9 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the MARKFED, or alternatively, if any relating of an officer of the MARKFED has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act, 1956.
- 3.10 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the MARKFED.

4. Previous Transgression


- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.
- 4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations

Any breach of the aforesaid provision by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the MARKFED to take all or any of the following actions, wherever required:-

- (i) To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- (ii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- (iii) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the MARKFED resulting from such cancellation/rescission and the MARKFED shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- (iv) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.

Signature of the tenderer.



6.1 The MARKFED will be entitled to take or any of the actions mentioned above and also on the commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

6.2 The decision of the MARKFED to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER.

Validity

7.1 The validity of this Integrity Pact shall be from the date of its signing of contract i.e. _____ to one year. In case BIDDER is unsuccessful, this integrity pact shall expire after six months from the date of the signing of the contract or as would be decided by the Managing Director, MARKFED.

Arbitration

Both the Authority and the Insurance provider agree that all disputes and differences arising out of or any matter touching the terms and conditions of this Agreement what-so-ever shall be referred to the sole Arbitration of the Registrar, Cooperative Societies, Odisha, Bhubaneswar or any other person appointed by the Registrar, Cooperative Societies, Odisha and there shall be no objection to any such appointment and the awards of such Arbitrator shall be final and binding on both the parties in all respects.



Signature of the tenderer .

In witness thereof, the Authority (MARKFED) and the Insurance Provider have put their signatures with seals accepting the terms and conditions laid down in the agreement on this _____ (date), which shall be binding on them and their respective successors, representatives, legal heirs and assignees.

The parties hereby sign this Integrity Pact at _____ on _____

MARKFED

Name of the Officer & Designation

Witness

1. _____

2. _____

BIDDER

Name of the Officer & Designation

Witness

1. _____

2. _____



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Signature of the tenderer.

MARKFED - ODISHA**Manufacturer wise / Product wise MRP of different fertilizers**

SL. NO	NAME OF THE MANUFACTURER	PRODUCT	Purchase price (Base value) (Per MT.)	MRP PRICE (Rs.) (Per MT.)
1	M/S IFFCO	UREA (N.C) 45 Kg Bag	5550.52	5922.22
		NPK (20:20:0:13)	25496.00	26000.00
		DAP	26496.00	27000.00
		NPK 28:28	32396.00	35000.00
		NPK 10:26	33896.00	34400.00
2	M/S PPL	DAP	26495.70	27000.00
		NPK-10:26:26	34159.66	35000.00
		NPK-20:20:0:13	26,079.90	26500.00
		PPL MOP	30,349.20	31000.00
3	M/S IPL	MOP	32,215.02	34000.00
		DAP	26496.00	27000.00
		UREA (N.C) 45 Kg Bag	5550.53	5922.23
		SSP POWDER	10,700.00	12200.00
		SSP GRANULAR	10,199.99	12000.00
		NPK 16:16:16	28,560.00	29400.00
		NPK-20:20:0:13	22,921.01	25000.01
		Poly Sulphate 25Kg	22,921.01	25000.01
4	M/S Coromandel	28:28:00	30,527.50	31000.00
		20:20:0:13	27,133.75	28000.00
		14:35:14	29,107.51	30000.00
		UREA (N.C) 45 Kg Bag	5550.52	5922.22
5	M/S KRIBHCO	UREA (N.C) 45 Kg Bag	5550.52	5922.22
		DAP	26496.01	27000.00
6	M/S RCF	UREA (N.C) 45 Kg Bag	5550.52	5922.22
		DAP	25004.70	27000.00
7	M/S NFL	UREA (N.C) 45 Kg Bag	5550.52	5922.22
8	M/S NFCL	UREA (N.C) 45 Kg Bag	5550.52	5922.22
9	M/s. Mosaic	MOP	29,471.40	30500.40
10	Matix	UREA (N.C) 45 Kg Bag	5550.52	5922.22
11	HURL	UREA (N.C) 45 Kg Bag	5550.52	5922.22



.....Signature of the tenderer.....

Statement of fertilizer (Own & Warehousing) & godowns to be covered under insurance for the year 2024-25

Sl. No	District	Location of Area Office	PIN CODE	Name of the Godown (Location)	Nos	Capacity in M.T	
						Own	Hire
1	BALASORE	A.O Balasore, At-Bampada, In between RMC & CWC godown	756032	Balasore Buffer	7	4000	
2			756032	Jaleswar Depot	1		500
3			756045	Tudigadia Depot	1		285
4			756028	Rupsa ASP	1		500
5	BHADRAK	A.O Bhadrak, At-Chandbali road, Near RMC Campus	756100	Bhadrak Buffer	2	3000	
6			756133	Chandbali Depot	1		420
7			756118	Kothar	1		60
8			756129	Naikanidihi Depot	1		200
9	BOLANGIR	A.O Bolangir, At-Manoharpur, Near Police padia, Bolangir	767001	Bolangir Buffer	2	2000	
10			767029	Titilagarh Depot	1		250
11			767025	Patnagarh Depot	1		500
12	SUBRANAPUR		767017	Sonepur Depot	1		500
13			767023	Dunguripalli Buffer	2	2000	
14			767018	Biramaharajpur Depot	1		375
15	CUTTACK	A.O Cuttack, At-Mahanadi vihar, Near PHD Office	754021	Cuttack-Jagatpur Buffer	3	10000	
16				Cuttack Buffer		1750	
17			754029	Athagarh Depot	1		250
18	JAGATSINGHPUR		754202	Salipur Buffer	3	2000	
19			754108	Balikuda ASP (Ichhapur SCS)	1		300
20	KENDRAPARA		754132	Raghunathpur ASP	1		250
21	JAJPUR	A.O Jajpur, C/o Rital Sharma, At Nahaka road, Jajpur	754215	Pattamundai Buffer	2	1000	
22			755019	Jajpur road Buffer	1	1500	
23			755027	Guhali ASP	1		150
24			755009	Rasulpur Depot	1		250
25	DHENKANAL	A.O Angul, RCMS Campus, College road	755009	Narasinghpur Depot	1		500
26			759013	Dhenkanal Buffer	7	3000	
27			759119	Hindol Road Buffer	1	1000	
28	ANGUL		759018	Kamakhyanagar Depot	1		350
29		A.O Jagannathpur,	759143	Angul Buffer	1	1000	
30	GANJAM		759124	Chhendipada Depot	1		250
31			760007	Jagannathpur Buffer	8	6250	
32	GAJAPATI		761133	Bhanjanagar Buffer	3	1500	
			761211	Parlakhemundi Buffer	2	3000	



Signature of the tenderer.

33	KALAHANDI	A.O Kalahandi, At - Bhawanipatna	766012	Kesinga Buffer	5	4000	360
34			766100	Narla ASP	1		50
35			766014	Junagarh Buffer	3	1500	
36			766015	Dharmagarh ASP	1		50
37			766102	M-Rampur Depot	1	500	
38			766018	Jaipatna Depot	1		200
39	NUAPADA	A.O Nuapada, At-Nuapada	766105	Khariar Road Buffer	1	1000	
40	KEONJHAR	A.O Keonjhar, At-Keonjhar	758001	Keonjhar Buffer	2	2000	
41			758015	Anadapur Depot	1		190
42			758041	Champua Depot	1		250
43	KORAPUT	A.O Jeypore, At Teliguda	764002	Jeypore Buffer	4	6000	
44	MALKANGIRI		764048	Malkangiri Buffer	2	1500	
45	NOWRANGPUR		764059	Nowrangpur Buffer	4	2000	
46			764073	Umerkote Buffer	2	2000	
47	RAYAGADA	A.O Rayagada, Gandhinagar, Rayagada	765001	Rayagada Buffer	1	1000	
48	MAYURBHANJ	A.O Mayurbhanj, At- Baripada, Near SWC Baripada	757001	Baripada Buffer	2	3250	
49			757025	Betnoti Buffer	2	1000	
50			757043	Rairangpur Buffer	4	1000	
51			757041	Udala Depot	1		250
52			757035	Karanjia Depot	1		250
53	KANDHAMALA	A.O Boudh, At Boudh, Near Circuit house	762001	Phulbani Depot	2	1000	
54			762101	Raikia Depot	1		1000
55	BOUDH		762014	Boudh Buffer	2	2000	
56	PURI	A.O Puri & Jatni, Within H.O Campus, Bhubaneswar	752106	Nimapara Buffer	2	1000	
57			752014	Sakhigopal Depot	1		350
58	KHURDA		752020	Jatni Buffer	2	3000	



Signature of the tenderer.

59	NAYAGARH		752070	Nayagarh Depot	1	1000	
60	SAMBALPUR	A.O Sambalpur, At - Mungpada, Khetrajpur, Sambalpur	768003	Sambalpur Buffer	4	7750	
61			768222	Kuchinda Buffer	5	1500	
62			768221	Bamara Depot	1		250
63			768118	Naktideul Depot	1		250
64			768005	Sahaspur Depot	1		500
65			768108	Deogarh Depot	1	1500	250
66			768109	Reamal Depot	1		250
67	BARAGARH	A.O Bargarh, At-Dang, Bhatli road, In G.F Plant campus	768028	Baragarh Buffer	3	3000	
68			768027	Attabira Buffer	3	2000	
69			768029	Barpalli Buffer	5	2000	
70			768036	Padmapur Depot	1		500
71	JHARSUGUDA	A.O Jharsuguda, At Gudapada, PO- Sarbahal, Jharsuguda	768201	Jharsuguda Buffer	2	2000	
72			768226	Kanaktora Depot	1		50
73	SUNDARGARH	A.O Sundargarh, Near Govt. College road, Sundargarh	770002	Sundargarh Buffer	3	1500	
74			769001	Raurkela Buffer	1	2000	
75			770040	Banei Depot	1		500
	Total				147	101000	11390
	G. Total					112390	



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Signature of the tenderer.

MARKFED-ODISHA

Month wise Closing Stock of fertilizer & their value during 2024-25 & 2025-26 (as on 30.06.2025)

Sl. No.	Month	Closing stock in MT			Value in Rs.
		Own	WH	Total	
1	Apr-24	16500	2671	19171	313055904.01
2	May-24	22537	2735	25272	377357511.91
3	Jun-24	17897	2437	20334	327309757.10
4	Jul-24	14976	2077	17053	283712235.60
5	Aug-24	10121	1088	11210	162898181.71
6	Sep-24	5626	971	6597	113809212.76
7	Oct-24	7226	1055	8281	119610527.77
8	Nov-24	5678	702	6379	121684630.18
9	Dec-24	6907	1678	8585	146233631.24
10	Jan-25	8156	1420	9576	160884845.62
11	Feb-25	9474	1100	10574	183972596.38
12	Mar-25	14471	1525	15996	251317233.05
13	Apr-25	13750	2256	16006	252798197.20
14	May-25	16744	2070	18814	329788878.69
15	Jun-25	15233	1484	16717	253803576.23



Signature of the tenderer .